

PRAXEUM NZ LTD www.praxeum.org

Is offering a 20 week PUBLIC POLICY 101 course.



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027 281 2380

Your name		Title	First name	Last name		
Your email						
Your phone number						
The name of the organisation in which you work (if applicable)						
Your manager (if applicable)	Name:					
	Email:					
	Phone:					
Name of the person who will receive the invoice						
Delivery address for the invoice	Email					
	Physical address					
Your choice of day and time for the course Please place 1, 2, 3 or N/A next to each option, to note your preferences		Mon	Tues	Wed	Thurs	Fri
	Morning (9.30am-12.00)					
	Afternoon (12.30-3.00pm)					
Describe your situation e.g. policy analyst for 3 years.						

Once your application form is received and a course has been allocated to you, an invoice will be issued. Your booking is not secure until the invoice has been paid in full by the nominated date.

For 2020.1 courses starting 3 February 2019, the final date for payment is 20 December 2019.

Cancellation, refunds and transfer policies:

- If an applicant is unable to attend the full course once booked, the allocated place can be re-allocated to a colleague or transferred to the following course. No payment is refunded except in extreme situations, which will be considered on a case by case basis.
- If a participant misses session, the course material for that session will be provided, and a chat room will be available for the participants to share their experiences.